BISHOP MOORE COLLEGE MAVELIKARA
Internal Quality Assurance Cell

IQAC MASTER PLAN FOR NAAC FOURTH CYCLE OF ACCREDITATION

Based on the NAAC peer team recommendations (third cycle) for Quality Enhancement in the Institution and towards the fourth cycle of NAAC accreditation in 2022, a master plan was formulated by the IQAC, based on the NAAC peer team (Third Cycle) suggestions and the revised NAAC guidelines for the fourth cycle.

Given below the summary of the master plan.

Based on Recommendations of Peer team	Based on Revised NAAC Guidelines
I. Curricular Aspects a) Apart from the three existing career-oriented Add On courses, more certificate courses to be offered by Departments. A benchmark of at least one Certificate course (Career-based/Industry based/Value-based/Soft Skill based) to be conducted by every Department. 100% student enrolment per year in any one certificate course to be ensured. b) Feedback system to be made more systematic. Online feedback collection and analysis of all stake holders through college website to be initiated and implemented. Feedback analysis to be communicated to university regularly. c) Interdisciplinary approach to be given emphasis during selection of elective courses, Open Courses and Value Added/Certificate/Add-on Courses.	**I. Curricular Aspects** a) Introduce new UG/PG programmes, with focus on career-oriented courses b) The existing system of monitoring and documenting of curriculum delivery process to be maintained and timely upgradations if any to be implemented through CLMC, DLMC and IQAC. c) The participation of teachers in BoS/Academic Council etc to be encouraged so that the feedback from college on curriculum can be directly communicated and appropriate actions can be taken.
II. Teaching Learning and Evaluation: a) ICT facilities to be strengthened using MOODLE LMS, Interactive Boards, Virtual Classrooms etc. IQAC to depute faculty members for training on MOODLE and to internalise the use of MOODLE among all faculty members and students.	**II. Teaching Learning and Evaluation:** a) Admission process at college level to be 100% automated. b) Students Attendance Monitoring to be done effectively using Software and SMS Alert System to be introduced

b) All teaching and non-teaching staff vacancies to be filled up immediately. c) Student Internships to be encouraged	c) All teachers to be given training on use of ICT enabled teaching d) The activities under DBT STAR College Scheme to be monitored to ensure effective implementation based on an outcome-based approach
III. Research Consultancy and Extension a) Formal MoUs/Collaborations with Industry/Academic Institutions to be started. All Departments to establish at least one MoU/Linkage with Industry or Research Centre or Academic Institution. b) Consultancy Services to be started.	**III. Research Consultancy and Extension** a) Research Committee to continue monitoring of research activities, proposals, funds, publications and IPR cell to be formulated. b) Extension Activities to be conducted consistent with the Educational Objectives, Mission and Mission of the College and ensure attainment of outcomes c) Publication in UGC Approved Journals to be encouraged d) Seminars on IPR to be promoted.
IV. Infrastructure and Learning Resources a) Measures to be adopted to make whole campus wi-fi accessible	**IV. Infrastructure and Learning Resources** a) Ensure optimal utilisation of all the learning resources through the respective committees. b) Purchase of Interactive Boards and Upgradation of existing E-learning rooms to be given priority in infrastructure development plans. c) Expand and modernize existing infrastructure and facilities. d) Harness more funds through different schemes of UGC and other funding agencies. e) Infrastructure Upgradation and maintenance through effective utilization of RUSA Grant of 2 Crore.
V. Student Support and Progression a) Activities of Career Counselling and Placement Cell to be more strengthened with specialised programmes on Competitive Examinations Coaching, Job fairs, Recruitment Drives and Training Programmes. Benchmark of at least 70% of outgoing students to Higher Education or Jobs to be achieved	**VI. Student Support and Progression** a) More Capacity Building Initiatives to be initiated. b) Involve alumni association in the academic activities of the college c) Form a strong data base of former students d) The conduct of Sports and Cultural activities to be maintained

	e) Students' participation in extracurricular activities, University Youth Festivals, National and State Sports meet, RD parades, NIC camps etc to be maintained.
VI. Governance Leadership and Management a) Formalise consultancy, placement services, Alumni and Feedback b) IQAC to be constituted as per NAAC/UGC requirement	**VI. Governance Leadership and Management** a) Maintain the existing practice of involving of all stakeholders in all committees b) Induction/Orientation Programme for newly appointed staff members to be conducted by IQAC c) Incentives for staff attending professional development programmes to be included under the existing employee benefit schemes. IQAC to develop a policy for the same. d) To sensitize students on the national initiatives of Indian government in empowering youth (Eg: Skill India, Make in India etc.)
VII. Innovations and Best Practices a) More innovative practices to be conceived and practiced b) Women Empowerment Activities to be strengthened	**VII. Innovations and Best Practices** a) Introduce Skill and Entrepreneurship Training Initiatives b) Introduce Environment Sustainability Initiatives c) Introduce Digital Literacy Initiatives d) Introduce more programmes through NSS, NCC, and extension clubs to sensitize students about Indian ethics, ideals, patriotism, and nationalism-moral and ethical values

Dr. RANJITH MATHEW ABRAHAM

IQAC Coordinator